



Watermarks Certification (Malaysia) Sdn. Bhd. (1307169-V)

Lot 1 Tingkat 6, Wisma PKPS, Persiaran Perbandaran, Seksyen 14,
40675 Shah Alam, Selangor, Malaysia.

Phone: +603-5524 1656

Email: enquiry@watermarks.com.my

APPLICATION FORM

A. APPLICANT'S INFORMATION			
1. NAME AND ADDRESS OF APPLICANT			
Company Name			
Company Address			Post code
Business Reg.			
Contact Person 1			Position
	Phone No.		H/P No.
	Fax No.		Email
Contact Person 2			Position
	Phone No.		H/P No.
	Fax No.		Email
Website			
2. MANUFACTURER'S INFORMATION			
Company Name			
Company Address <i>(if different from above)</i>			Post code
Business Reg.			
Contact Person			Position
Phone No.			Fax No.
H/P No.			
Email			Website
B. PRODUCT INFORMATION			
Product Name			
Type(s):			
Model(s):			
Rating(s):			
Size(s):			
TradeMark(s) / Brandname(s)			
Product Standard <i>(MS, BS, EN, JIS, SIRIM STANDARD etc.)</i>	Title		



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Product Description	
C. TECHNICAL / ADDITIONAL INFORMATION	
Process flow	Please draw the process flow chart and identify the quality check point in Annex 1
Quality Control Checkpoint	Please fill-up form 'Quality Control Check Point Schedule' as in Annex 2
List of test equipment	Please fill-up Test Equipment List and Calibration / Verification Schedule as in Annex 3
<p>Additional information:</p> <ol style="list-style-type: none">1. Applicant's company organization chart2. Quality Control / Quality Management System details (<i>please attach ISO 9001 certificate if available</i>)3. Route map to the factory4. Manufacturer's company organization chart5. Declaration of Approval for Trade Mark or Brand Name (PROC01-F02)6. Declaration by Manufacturer (PROC01-F03)7. Declaration of Approval from Relevant Authority (PROC01-F04)8. Others (<i>Please specify</i>)	



Annex 1

Process Flow Chart

(Please describe main production process flow using symbols indicated)

△ Incoming

↓ Flow

○ Process

□ Quality Control Check (List major quality control check point details in Annex 2)

▽ Storage / Outgoing

All final product test and inspection should be identified and included in the list.



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Annex 2

Quality Control Checking Schedule

(All items that needs to undergo testing, verification or inspection shall be listed. They may include the incoming components or raw materials, in-process or semi-finished product and finished product. Test, verification or inspection that are carried out on each item, the frequency of testing and the identification number of form used to record the test result shall be provided in the relevant column. All tests requirements stipulated in the standard shall be covered in this QC plan disregard at what stage of process they are to be carried out)

QC Check No.	Items Inspected / Tested	Test / Inspection Details	Frequency	Form no.



Annex 3

Product Test Equipment List and Calibration / Verification Schedule

(All equipment or gauges that are used to perform all tests identified in the QC Plan as in Annex 2 shall be listed together with its model and serial number. Information on parameters calibrated, working range used for testing, frequency of calibration / verification and name of calibration laboratory shall be provided at relevant column)

Equipment Name	Parameters Calibrated	Range Use for Testing	Frequency of Calibration / Verification	Name of Calibration Laboratory



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D. DECLARATION AND UNDERTAKING

In connection with this application, I / we:

- (a) undertake to ensure the product manufactured and the manufacturing process comply with the relevant standard and the product certification requirements respectively;
- (b) undertake to supply all information required by Watermarks Certification (Malaysia) Sdn. Bhd. to evaluate the product(s) to be certified;
- (c) undertake to make samples of product(s) and materials available to Watermarks Certification (Malaysia) Sdn. Bhd. for evaluation and testing purposes;
- (d) agree that Watermarks Certification (Malaysia) Sdn. Bhd. may review the product details if it found that, during the assessment, the product(s) evaluated is / are different from the product details declared in this application form;
- (e) undertake to pay Watermarks Certification (Malaysia) Sdn. Bhd. all costs of processing this application;
- (f) agree that Watermarks Certification (Malaysia) Sdn. Bhd. may release information obtained during processing the application to the public or government authorities so far as is prudent to warn in the opinion of Watermarks Certification (Malaysia) Sdn. Bhd.;
- (g) undertake to sign the Watermarks Certification (Malaysia) Sdn. Bhd. Product Certification Agreement before grant of the certification certificate;
- (h) agree to pursue services provided by Watermarks Certification (Malaysia) Sdn. Bhd. on voluntary and willingness basis without other influences from third party;
- (i) undertake not to involve Watermarks Certification (Malaysia) Sdn. Bhd., its directors, officers and authorized representatives in any legal proceeding on any disputes between us and other parties.

I, hereby, declare that all information and / or statement given in this application form are correct to my knowledge.

Signature		Applicant's stamp:
Name		
Designation		
Date		

For Watermarks Certification (Malaysia) Sdn. Bhd. use only			
Received by		Received on	
Information complete and proceed for review?	() Yes, to be review by _____ () No, to follow up on _____		
Applicable scheme:	() Product Certification () Product Listing () Others _____		